

### **No Show, Late Cancellation and Co-payment Policy**

- 1.** I understand that I will be charged a **LATE CANCELLATION** fee of \$75.00 if I fail to give at least 24 hour notice prior to cancelling my appointment.
- 2.** I understand that I will be charged a **NO SHOW** fee of \$75.00 if I fail to show for my appointment.
- 3.** I understand that I am responsible for knowing my co-payment amount and deductible amount. My co-payment amount per session is \$\_\_\_\_\_.
- 4.** I understand that these charges are an out of pocket expense and that my insurance carrier will not cover these charges.
- 5.** I understand that the therapy will last 45 minutes. I further understand that if I am late to the appointment, I will still have to end the session at the allotted time.

By signing this, I am agreeing to the above stated terms and stipulations regarding the services I receive from this Licensed Professional Counselor.

\_\_\_\_\_ Print Name

\_\_\_\_\_ Signature

\_\_\_\_\_ Date